

NEW to Dual Enrollment Check List

Available to upcoming juniors and seniors with a minimum cumulative gpa of 3.0+ and no more than one 'C' on the most recent transcript entry

GETTING READY

- 1 If you decide to dual enroll, you will need qualifying scores from the PERT, SAT or ACT.
- 1 **Study for the test!** Which ever test you choose, study for it. You will be glad you did. Make time in your busy schedule to study several times prior to the test date. There is nothing worse than having to take a test twice to qualify.
 - Test Prep Info: see the Test Dates - Scores - Preps form on the guidance website.

NOTES: You can only take the PERT twice during high school. The first testing is FREE. If you have to take it a second time it will cost \$22. There is no time limit on the PERT assessment. Take your time to get it right the first time.

There is no limit on retakes for the SAT or ACT but the timing of getting scores can be problematic. It usually takes 2-4 weeks to get scores on-line.

REGISTERING

- 1 Using the Core Requirements for an Associates form, **hi-light preferred courses** in yellow. Select courses that meet high school requirements you haven't met yet. Here are a few thoughts.

Fldoe requirement	College Course Equivalent	Ref #
Am Government (.5hs/3cc)	American Federal Gov't	POS2041
Economics (.5hs/3cc)	Principles of Economics (this course is heavy in math @ FSCJ)	ECO2013
4 th Math (1hs/3cc) 5 th Math	College Algebra Elementary Statistics (1hs/3cc) or PreCalc Alg and Trig (1hs/5cc)	MAC1105 STA2023 MAC1147
Science w/lab (1hs/4cc) Science without lab (.5hs/3cc)	Your choice	See form

- 1 **Select from classes on the FSCJ website** understanding that the Harvest schedule is first priority. Have a copy of your Harvest schedule on hand when selecting classes.

Go to www.fscj.edu

select 'Academics' in the blue bar

Select 'Class Schedules' to the right

Under the 'Class Schedules' and COLLEGE CREDIT, select 'search schedule'

In 'course ID' type in the Ref # (ex: ENC1101) and select "Search"

A list of courses will appear. Only the bold courses have seats available. Ensure location, class times, days, length of course, professor are all acceptable. Cut and paste the entire line onto a separate document that you will turn in to Mrs Charles. Fill out the registration as follows.

Term	College Course #	Ref. #	Course Title	Location of Class
<i>Fall</i>	<i>MAC1105</i>	<i>348935</i>	<i>College Algebra</i>	<i>South M/W 9:30-10:45</i>

Please fill out course information in pencil

List days and time for each course

It is important to cut and paste a 2nd & 3rd choice that you will turn in with your registration form.

- You may want to check out www.ratemyprofessor.com to understand the teaching style of the professor. Select Florida State College at Jacksonville.

See Mrs. Charles to review completed registration including your social security number and graduation date. Grades and GPA will be confirmed and FSCJ courses work will be reviewed against your Harvest schedule.

A copy of the test scores you are using to qualify must accompany your registration.

TRACKING YOUR PROGRESS

Once registered, new students must set-up a Connections account. Once created, email your user name and password to Mrs. Charles denise@hcsjax.org.

Complete the course (watch all dates/deadlines/your attendance). If you are struggling, get help immediately. FSCJ offers a FREE tutoring lab for DE students. It is located in the library and open whenever FSCJ is open.

There is a one-time \$25 membership fee to process official transcripts from FSCJ. Make transcript requests through your Connections account. You will need to send a transcript to each college that you apply to.

IMPORTANT DATES AND DEADLINES

Summer Classes

Fall Classes

[view classes](#)

[early March](#)

[late March](#)

[application due to Mrs. Charles](#)

[March 27-31](#)

[April 23-25](#)

(include 2nd and 3rd choices on separate paper - [cut and paste full line](#))

[registration deadlines](#)

[April 1](#)

[April 28](#)

After these dates, students will be able to drop classes but not add unless they selected a class that was full and a seat opened up. All adds must be finalized by the end of the month for each deadline.

The South Campus Dual Enrollment office is in the N building